

**CONTINUING RESOLUTIONS
GRACE EVANGELICAL LUTHERAN CHURCH OF ROCK HILL, SOUTH
CAROLINA**

ARTICLE I. [RESERVED]

ARTICLE II. [RESERVED]

ARTICLE III. [RESERVED]

ARTICLE IV. [RESERVED]

ARTICLE V. [RESERVED]

ARTICLE VI. [RESERVED]

ARTICLE VII.[RESERVED]

ARTICLE VIII.[RESERVED]

ARTICLE IX. [RESERVED]

ARTICLE X. [RESERVED]

ARTICLE XI. [RESERVED]

ARTICLE XII. Congregation Council

- CR.12.04.A14. Each commission shall work closely with the committees and task forces assigned to them.
- a. The Spiritual Formation Commission is responsible for worship, learning , youth and families; parish life
 - b. The Operations Commission is responsible for stewardship, finance, property, technology, endowment and audits
 - c. The Community Relations Commission is responsible for evangelism, social ministry, campus ministry, new members, and public relations

ARTICLE XIII. Congregation Committees

- CR13.01.A94. The Nominating Committee shall assist the Pastor and the Congregation Council in providing candidates for the Congregation Council and the Extended Ministry Endowment Fund Committee.

- CR13.02.A94. The Audit Committee shall assist the Pastor and the Congregation Council in executing the fiscal responsibilities of the congregation by auditing the financial books of the congregation, including the books of the Extended Ministry Endowment Fund, Place of Grace and any accounts or books maintained by any organization or special interest group authorized by the Congregation Council. Audits shall be conducted on an annual basis and at other times requested by the Congregation Council..
- CR13.03.A14. The Mutual Ministry Committee shall provide a confidential support group for each rostered leader or staff person for whom the committee is formed, acting out of concern for his or her spiritual, emotional and physical needs. To this end the committee shall:
- a. identify opportunities for, and facilitate participation in, continuing education;
 - b. assist in the evaluation of God's call in the ministry goals of the rostered leader and the ministry goals of the congregation;
 - c. review the Personnel Committee's annual evaluation with the rostered leader and assist him or her create goals for the upcoming year;
 - d. periodically review the rostered leader's call and/or contract;
 - e. discuss the rostered leader's working relationships with the other rostered leaders and support staff;
 - f. subject to C13.13, meet at least quarterly; and,
 - g. make reports to the Congregation Council after each meeting, or upon request, each of which shall include recommendations on issues requiring action by the congregation or the Congregation Council, and the report following the annual review shall include the ministry goal of the rostered leader.
- CR13.04.A04. The Executive Committee shall be responsible for planning the work of the Congregation Council, and nominating members to serve on ad hoc committees and task forces established by Council action. The committee shall also nominate members to serve as chairpersons for each Standing Committee
- CR13.05.A04. The Ministry Cabinet shall foster communication and cooperation among the various committees of this congregation by meeting at least quarterly to review the church calendar, plan common projects and support the work of the committees.

CR13.10.A14. The duties of the Standing Committees shall be:

1. The Worship Committee shall see that the worship services of this congregation are conducted regularly and in accordance with Lutheran tradition and teaching. The committee shall supervise, train and support all worship assistants (acolytes, ushers, communion assistants, etc.) It shall support and oversee the music ministries of the congregation. It shall provide for the use and care of all paraments, altarware, vestments, materials and decorations used in worship. The committee shall plan special services, encourage congregational participation and study issues related to its area of ministry. The pastor(s) and the Director of Music shall serve on this committee ex-officio.
2. The Learning Committee shall plan and provide for a variety of learning opportunities within the congregation. The committee shall support and develop various schools and classes, provide appropriate resources reflecting Lutheran traditions and teachings, train and support teachers and staff, and motivate members of this congregation to participate in life-long learning activities. It shall maintain a library of resources for the congregation and promote its use. With the pastor, the committee shall provide for a comprehensive Confirmation ministry. It shall plan milestone blessings in the life of the congregation's member and their families.
3. The Parish Life Committee shall provide for programs and activities which support fellowship in this congregation. The committee shall support and develop various fellowship and recreational activities and groups in the congregation. It shall be responsible for planning occasional celebrations and special events
4. The Outreach Committee shall extend the ministry of this congregation into the community and the world. The committee shall plan programs of social ministry, support ongoing service ministry activities and oversee caring ministries within the congregation, including but not limited to: Hunger Outreach, Family Promise, and Bereavement Ministry. It shall encourage the members of this congregation to participate in ministries of compassion and benevolence. It shall support and oversee the evangelism efforts of the congregation, and motivate members of the congregation to be witnesses for Christ in their daily lives. The committee shall evaluate this congregation's relationship with local service agencies and study issues related to its area of ministry. The Race and Reconciliation Group shall report its activity to the committee. The mission of this group is to strive to create relationships between people of different races and religious groups in the community, so that barriers are broken down and we can work together to be reconciled with each other as Christ commands.
5. The Finance Committee shall manage the financial resources of this congregation. The committee shall provide for the tabulating and deposit of contributions, the prompt payment of obligations and the timely reporting of financial transactions. It shall prepare an annual budget proposal for submission to the Congregation

Council. It shall secure adequate property and liability insurance and provide for an annual audit of the congregation's financial records. The Treasurer and Financial Secretary shall serve on this committee ex-officio.

6. The Property Committee shall maintain and protect the property of this congregation. The committee shall oversee the maintenance of the buildings and grounds, and provide for the repair or replacement of all equipment and furnishings. It shall maintain an inventory of all equipment and furnishings. It shall develop guidelines for the use and maintenance of the church kitchens, the church vehicles and the Cremains Garden. It shall oversee efforts made towards protecting people while they are on the church's property and securing the church building.
7. The Nursery Committee shall assist the appropriate members of the church staff, the appropriate committees and the congregation in providing and maintaining a safe and wholesome environment in the nursery.
8. Youth and Family Ministry is a committee of all the youth leaders that coordinate the youth calendar, share gathering times of the groups and asking for volunteers. Events for the youth are organized and planned for the review and discussion at the quarterly meeting of the Youth and Family Ministry and confirmed at the meetings. It is an opportunity to share thoughts about programs and to evaluate where each group can help the other. The committee is made up of the Youth Director, parents and GYM presidents.
9. The Stewardship Committee will encourage individual members within the congregation to become active participants in the life of the Church by informing and promoting opportunities to share their time, talents and treasures within the congregation as well as the community. The principle mission of the committee is to facilitate the practice of faithful stewardship of God's gifts – the giving of our time and possessions. The committee will conduct a commitment program each year to promote spiritual growth through financial giving and in support of the congregation's ministry programs, which will include Synod and church-wide missions.
10. The New Members committee manages the processes of involving new members in ministry and activities at Grace.
11. The Public Relations committee reaches out to existing and prospective members by utilizing traditional and new measures such as updating brochures, using social media, suggesting updates to the web page and other media outlets.
12. The purpose of the Personnel Committee is to assist the pastor and Congregation Council in providing a workplace where the paid support staff can fully develop their talents in the service of God and to assist the Congregation Council with certain specific issues concerning the rostered leaders of the congregation. To this end the committee shall:
 - a. prepare job descriptions for paid support staff, which includes duties,

- b. serve on the group which interviews prospective paid support staff;
- c. assist rostered leaders in hiring paid support staff;
- d. provide a forum for paid support staff to discuss personal needs, ministry goals and work relationships with paid support staff;
- e. assist in resolving conflicts between, with, and among paid support staff and rostered leaders, which may include consultation with the Mutual Ministry Committee, and reporting any unresolved matters to the president;
- f. provide advice and support to paid support staff concerning grievance procedures;
- g. conduct an annual review with each rostered leader and paid support staff concerning his or her work relationships, ministry goals, compensation and benefits, and share the review of the rostered leaders with the Mutual Ministry Committee;
- h. make recommendations to the Congregation Council concerning compensation and benefits of each rostered leader and paid support staff;
- i. conduct the exit interview with any rostered leader whose call is terminated and with any paid support staff who leaves the employment of the congregation.

CR13.10.B00. The committees of this congregation shall meet monthly or as needed. Committees shall appoint members of this congregation to serve as needed to fulfill their responsibilities. The Congregation Council shall appoint a chairperson and a Council representative for each committee annually. Each committee shall submit written reports of its meetings to the Congregation Council and an annual written report of its work to the congregation.

CR13.10.C04. No committee or organization shall meet during an hour of worship or Sunday School unless approved by the Pastor, or President in the Pastor's absence, due to extenuating circumstances.

ARTICLE XIV. [RESERVED]

ARTICLE XV. [RESERVED]

ARTICLE XVI. [RESERVED]

ARTICLE XVII. [RESERVED]

ARTICLE XVIII. [RESERVED]

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